

**Miller Center for the Arts
Reading Area Community College**

FACILITY RENTAL

RATES

Area	Capacity	<u>For Profit</u> Full Day Rate	<u>For Profit</u> Half Day Rate	<u>Non Profit</u> Full Day Rate	<u>Non Profit</u> Half Day Rate
Performance Hall (includes use of lobbies)	509*	\$1190	\$625	\$950	\$500

*Does not include 2 spaces designated for wheelchairs in balcony

Full day/Half day

In order for the various spaces to be rented on a half-day basis, the renter must be able to load in and perform within 4 hours and load out within a 2-hour period, in order to make the space available for a second rental on that day. Billing at the half day rate is entirely at the discretion of the Miller Center Director.

EVENT REQUIREMENTS

Staff:

Each event must engage a minimum (names and contact information must be provided):

- Technical Coordinator (entire duration of rental).
- House Manager (show time and 1 hour before and after event).
- If Miller Center equipment is used (outside of general lighting and audio), Miller Center technical personnel must be engaged to run or if agreed, will shadow renter's technical personnel.
- Additional labor and equipment requirements will be determined by the Miller Center Director and Technical Coordinator based on the needs and nature of the event.

Rental Package Includes:

- Access 8:00a.m. – 11:00p.m. or as designated by agreement
- Access to corridors, dressing rooms, lobby, stage, audience area or as designated by agreement
- HVAC, basic custodial & security, open & close of facilities
- House audio system with basic announce and playback (*1 microphone w/lectern and CD, MD or Cassette Playback*)
- General stage lighting
- Box Office area excluding computers and ticketing system
- Consultation with production staff
- Lobby Display Easel

Rental Package does NOT Include:

- Stage labor
- House staff
- Special set-ups for stage, seating area, lobby
- Special Custodial services (required in some cases)

Security

- The need for additional security for events is determined on an individual basis by the Miller Center Director

Ticketing Services

- Renter will handle ticketing for contracted event.
- Use of box office area permitted, with limitations, as outlined by Miller Center Director.
- No tickets may be issued, nor may an event be advertised until a contract is completed and deposit has been submitted

Labor & Equipment Cost

ADDITIONAL SERVICES:	
	Rate
Special Custodial Services (determined by Miller Center Director)	\$200
Security (per hour, 4 hour minimum)	\$20

PIANO RENTAL – per event rate	
	Rate
Concert Grand Piano (9' Steinway – includes tuning)	\$250

PROJECTION FEES:	
	Rate
Panasonic DLP Projector	\$75
Christie LX55 Projector	\$50 ea